

## South East Cornwall Community Area Partnership

**Action Notes**

<b>Meeting:</b>	South East Cornwall Community Area Partnership
<b>Date &amp; time:</b>	Tuesday 5 March 2024 (6.00-8.42pm)
<b>Location:</b>	Virtual meeting via MS Teams
<b>Attendance &amp; apologies:</b>	See attendance list attached

Item	Notes
1.	<p><b>Introduction and Welcome</b></p> <ul style="list-style-type: none"> <li>The Chair, Cornwall Councillor Jane Pascoe welcomed all present.</li> <li>A tribute was made following the sad passing of Councillor Edwina Hannaford, Member for Looe West, Pelynt, Lansallos &amp; Lanteglos.</li> </ul>
2.	<p><b>Declarations of Interest</b></p> <ul style="list-style-type: none"> <li>There were no declarations of interest.</li> </ul>
3.	<p><b>Action Notes (5 December 2023)</b></p> <ul style="list-style-type: none"> <li>The notes of the last meeting were agreed as a correct record.</li> </ul>
4.	<p><b>Public Participation</b></p> <ul style="list-style-type: none"> <li>There were no public questions.</li> </ul>
5.	<p><b>Organisational/Strategic Partner Updates</b></p> <p><b>Devon &amp; Cornwall Police – Sector Inspector Dave Ratcliff</b></p> <ul style="list-style-type: none"> <li>Apologies were received from Sector Inspector Dave Ratcliff.</li> <li>Please see attached update report.</li> </ul> <p><b>Health – Danielle Kirby, Cornwall &amp; Isles of Scilly Integrated Care Board</b></p> <ul style="list-style-type: none"> <li>Apologies were received from Danielle Kirby.</li> <li>Please see attached update report.</li> <li><b>ACTION (DK):</b> Brief update/insight requested on changes following the reconfiguration of the Integrated Care Areas.</li> </ul> <p><b>Voluntary Sector Forum (VSF) – Tim Burns</b></p> <ul style="list-style-type: none"> <li>Please see attached presentation.</li> <li>Please see map showing the location of the community hubs in the area: <a href="https://www.cornwallvsf.org">Community Hub Network   Cornwall Voluntary Sector Forum (cornwallvsf.org)</a></li> <li>Focus session on VSF to take place at the next CAP meeting in June.</li> <li><b>ACTION:</b> TB to report back to Cllr Martin regarding funding query for host hubs.</li> <li>VSF contact for enquiries: Tim Burns, Engagement Officer; <a href="mailto:tim.burns@cornwallvsf.org">tim.burns@cornwallvsf.org</a></li> </ul>

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	<p><b>Council's Leadership Team representative – Louise Wood</b></p> <ul style="list-style-type: none"> <li>• Budget – Council tax increase of 4.99%. Difficult financial position with rising demands and continued pressures on local government services. Representations continue to be made to central government.</li> <li>• CIL (Community Infrastructure Levy) – further CIL funding to be available. Further details to follow.</li> <li>• Leader Visits – Leader of the Council to hold a Public Engagement Event in each CAP. Dates to be confirmed.</li> <li>• Shared Prosperity Fund - Good Growth Green Fund to help upgrade properties to be launched mid-April. Further details to follow.</li> </ul>
6.	<p><b>Update on the Local Plan and Call for Sites Adam Birchall, Head of Housing and Planning Policy</b></p> <ul style="list-style-type: none"> <li>• Please see attached presentation.</li> <li>• Conversations with CAPs is a starting point for the engagement process – a series of workshops to follow. Dates to be confirmed.</li> <li>• Deadline for Call for Sites - 22 April.</li> <li>• Link to November Cabinet report – <a href="#">(Public Pack)Agenda Document for Cabinet, 08/11/2023 10:00 (cornwall.gov.uk)</a></li> <li>• <b>ACTION:</b> RL to liaise with Cllr Jackson regarding a query raised regarding the Morval NDP.</li> </ul>
7.	<p><b>Tamar Bridge and Torpoint Ferry - Outcome of Cornwall Council full council decision and consideration of the next steps and role of the South East Cornwall CAP.</b></p> <ul style="list-style-type: none"> <li>• Following concerns, it was clarified that the issue of Cornwall Councillors being allowed to speak at the Tamar Bridge and Torpoint Ferry Joint Committee was raised with Cornwall Council's Monitoring Officer for a response.</li> <li>• Next meeting of the Tamar Bridge and Torpoint Ferry Joint Committee to be held on 19 March.</li> <li>• Cllrs Frank and Martin to submit their previous motion to the Committee for Government Funding of Tamar Crossings and the Abolition of the Tamar Tolls.</li> <li>• <b>ACTION: (CT/JP/HF):</b> The lead organisation on the CAP Action Plan (1.5 – Tamar Crossings) was queried. CT/JP/HF to review.</li> <li>• <b>ACTION (CT/ALL):</b> A proposal was made for the CAP to make strong representations in response to the decision to raise the tolls. It was proposed that a letter be sent to all Town &amp; Parish Councils in the CAP seeking support and that next steps be considered at the next meeting. <i>Proposed by Cllr Gibbons and seconded by Cllr Kitto.</i> <i>Upon voting, the proposal was agreed with 19 voting for and 2 abstentions.</i></li> </ul>
8.	<p><b>Update on Community Area Partnership Priorities/Action Plan</b></p>

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	<ul style="list-style-type: none"> <li>• Revised Action Plan circulated with the changes incorporated as agreed at the previous meeting.</li> <li>• Noted that work on the Action Plan was progressing at pace with Working Groups established for Transport, Connectivity &amp; Accessibility, Tamar to Moor and South East Cornwall Joint Health &amp; Wellbeing, Economic Development and Climate Change &amp; Nature Recovery Network.</li> <li>• It was clarified that the Action Plan captured the priority issues as identified at the earlier CAP workshops, however, work on other key issues would still continue.</li> <li>• The CAP was formally asked to adopt the revised CAP Action Plan. <i>Proposed by Cllr Kitto and seconded by Cllr Frank (subject to the Lead Organisation being reviewed on 1.5).</i> <i>Upon voting, the proposal was agreed with 19 voting for and 1 abstention.</i></li> </ul>
9.	<p><b>Working Group updates</b></p> <p><b>Transport, Connectivity &amp; Accessibility working group (update by CC Armand Toms)</b></p> <ul style="list-style-type: none"> <li>• Peninsula Transport – Strategic Transport Priorities (attached) are the A38 Tamar Bridge (annual contribution to bridge maintenance costs) and A38 (Trerulefoot to Carkeel safety package).</li> <li>• James Millidge (Chair, Safe38) was invited to join the working group.</li> <li>• <b><u>ACTION (CT)</u></b>: A progress update was requested on the Vision Zero average speed cameras to be installed and the other minor works.</li> <li>• The CAP was asked to approve the Terms of Reference for the working group (previously circulated). <i>Proposed by Councillor Bickford and seconded by Councillor Frank.</i> <i>Upon voting, the Terms of Reference were approved with 20 voting for.</i></li> </ul> <p><b>Tamar to Moor and South East Cornwall Health &amp; Wellbeing working group</b></p> <ul style="list-style-type: none"> <li>• Update by Danielle Kirby previously circulated with the agenda.</li> <li>• The CAP was asked to approve the Terms of Reference for the Working Group (previously circulated). <i>Proposed by Cllr Rooney and seconded by Cllr Roberts.</i> <i>Upon voting, the Terms of Reference were approved by 16 voting for.</i></li> </ul> <p><b>Economic Development working group (update by Adrian Cole)</b></p> <ul style="list-style-type: none"> <li>• Following a productive meeting with David Rodda, the working group has agreed to draft its own economic strategy to feed into the countywide strategy.</li> <li>• A project group would be established to formulate the draft strategy in consultation with the working group.</li> <li>• Kim Spencer (SECTA) volunteered to join the working group.</li> <li>• Opportune time to feed into the Local Plan workshops.</li> </ul>

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	<ul style="list-style-type: none"> <li>• <b><u>ACTION (CT/AC):</u></b> Terms of Reference to be defined for the working group.</li> </ul> <p><b>Climate Change &amp; Nature Recovery network (update by Catherine Thomson)</b></p> <ul style="list-style-type: none"> <li>• Well attended meetings with good representation across the CAP.</li> <li>• Good opportunity to network and share information and best practice.</li> <li>• Focus issues agreed – Geothermal, public rights of way and more liaison with Energy Plus team.</li> </ul>
10.	<p><b>Waste and Recycling</b></p> <p><b>New Waste and Recycling Contract</b></p> <ul style="list-style-type: none"> <li>• Members of the South East Cornwall CAP were invited to join the Tamar to Moor CAP on 7<sup>th</sup> March to hear an update regarding the new food waste, recycling and rubbish service to be rolled out from April 2024.</li> </ul> <p><b>Household DIY waste</b></p> <ul style="list-style-type: none"> <li>• Following changes to legislation, Cllr Pascoe provided an update on the impact of this to the waste site at Connon Bridge.</li> <li>• An update on how the new legislation will be rolled out by Cornwall Council was also circulated with the agenda.</li> <li>• Some concerns were expressed in relation to residents having to travel further distances and the increase in flytipping reports.</li> <li>• A proposal was made for the Chair on behalf of the CAP to express the CAP's concern to Cornwall Council and to request that the decision be reconsidered.</li> </ul> <p><i>Proposed by Cllr Martin and seconded by Cllr Gibbons. Upon voting, the proposal was approved with 13 voting for.</i></p>
11.	<p><b>CNA Highways Scheme</b></p> <ul style="list-style-type: none"> <li>• The latest update reports were circulated with the agenda.</li> <li>• Noted that funds were fully allocated until the new administration.</li> </ul>
12.	<p><b>Town and Parish Councils - an opportunity for CAP representatives to raise issues of wider relevance to the CAP.</b></p> <ul style="list-style-type: none"> <li>• <b><u>ACTION (CT):</u></b> It was requested that this item be moved towards the start of the agenda for future meetings to allow sufficient time for representatives to raise and discuss issues.</li> <li>• <b><u>ACTION (ALL):</u></b> The Chair thanked those who completed the template to capture any current projects, issues and/or questions that Town and Parish Councils wished to raise or share with the CAP members. Template to be recirculated and representatives were asked to complete as a useful way of sharing information.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Concerns that non-major planning applications (including householder developments) to be decided would be reduced from 26 to 16 weeks. A response was provided in the feedback template circulated with the agenda.</li> <li>• <b><u>ACTION (CT):</u></b> Par Desalination Plant – CT to link neighbouring CAP parishes with Cornwall South CAP.</li> <li>• <b><u>ACTION (CT):</u></b> Wildanet – An update was requested on plans to install high-speed broadband in Antony.</li> </ul>
13.	<p><b>Next meeting dates</b></p> <ul style="list-style-type: none"> <li>• Tuesday 4 June – in-person meeting to be held in Looe (this meeting will also be the AGM. Nomination papers for Chair and Vice-Chair will be circulated in advance).</li> <li>• Tuesday 3 September</li> <li>• Tuesday 3 December</li> <li>• Tuesday 4 March</li> </ul>

## South East Cornwall Community Area Partnership

**South East Cornwall Community Area Partnership**  
**Attendance List: 5 December 2023**

Representatives	Record of Attendance
<b>Cornwall Councillors</b>	
Nick Craker (Liskeard Central)	Not present
Sharon Daw (Lynher)	Not present
Kate Ewert (Rame Peninsula & St Germans)	Apologies received
Vacancy (Looe West, Pelynt, Lansallos & Lanteglos)	Vacancy
Hilary Frank (Saltash Essa)	Present
Sheila Lennox-Boyd (Saltash Tamar)	Present
Colin Martin (Lostwithiel & Lanreath)	Present
Jane Pascoe (Liskeard South & Dobwalls)	Present
Phil Seeva (St Cleer & Menheniot)	Not present
John Tivnan (Torpoint)	Not present
Armand Toms (Looe East & Deviock)	Present
Martin Worth (Saltash Trematon & Landrake)	Present
<b>Town &amp; Parish Councils</b> ( <i>Town &amp; Parish Councils are in the process of appointing their single named voting representatives to the CAPs; where these have been confirmed by the Clerk, these are shown below</i> )	
Antony Parish Council: Councillor Peter Bulmer (named representative)	Present
Botus Fleming Parish Council: Councillor Malcolm Fletcher. Apologies received from Dave Edwards (named representative)	Present
Deviock Parish Council: Councillor Mark Gibbons (named representative)	Present
Dobwalls Parish Council: Councillor Tracey Kitto, Councillor Alisa Tween	Present
Duloe Parish Council: Councillor Phil Hallworth (named representative)	Present
Landrake-with-St Erney Parish Council: Councillor Kathy Smeardon	Present
Landulph Parish Council:), Councillor Clare Tagg. Apologies received from Councillor Libby Gawith (named representative)	Present
Lanreath Parish Council	Not Present
Lanteglos-by-Fowey Parish Council: Councillor Rob Rooney (named representative)	Present
Liskeard Town Council: Apologies received from Councillor Christina Whitty (named representative)	Apologies received
Looe Town Council: Apologies received from Councillor James Lundy (named representative)	Apologies received
Maker with Rame Parish Council	Not Present
Menheniot Parish Council: Councillor Adrian Cole (named representative), John Hesketh (Clerk)	Present
Millbrook Parish Council: Councillor Nicky Roberts (named representative)	Present
Morval Parish Council: Councillor Andrew Jackson (named representative)	Present
Pelynt Parish Council	Not present
Polperro Community Council	Not present
Quethiock Parish Council: Councillor John Blatchford (named representative)	Present
Saltash Town Council: Councillor Richard Bickford (named representative)	Present
Sheviock Parish Council: Apologies received from Councillor Paul Stone	Apologies received
St Cleer Parish Council	Not present
St Germans Parish Council: Councillor Nigel Witton. Apologies received from Councillor Alan Hodge	Present

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St John Parish Council	Not present
St Keyne & Trewidland Parish Council: John Hesketh (Clerk). Apologies received from Councillor Kevin Shovelton (named representative)	Present
St Martin-by-Looe Parish Council	Not present
St Neot Parish Council: Councillor Thomas Thrussell (named representative)	Present
St Pinnock Parish Council	Not Present
Torpoint Town Council: Councillor Gary Davis (named representative)	Present
Warleggan Parish Meeting	Not present
<b>Representatives of other organisations present at this meeting</b>	
Voluntary Sector Forum: Tim Burns	
Safe38: James Millidge	
SECTA (South-East Cornwall Tourism Association): Kim Spencer	
Cornwall Council: Adam Birchall (Head of Planning & Housing Policy)	
Cornwall Council: Robert Lacey (Strategic Manager, Planning & Housing)	
<b>Members of the public</b>	
2 members of the public were in attendance.	
<b>Community Area Partnership officer team</b>	
Catherine Thomson (Community Link Officer, Cornwall Council)	Present
Lisa Grigg (Community Support Assistant, Cornwall Council)	Present
Louise Wood (Cornwall Council Leadership Team Representative / Service Director – Planning & Housing, Cornwall Council)	Present
<b>Apologies for absence received from representatives of other organisations</b>	
Devon & Cornwall Police: Sector Inspector Dave Ratcliff NHS Cornwall & Isles of Scilly Integrated Care Board: Danielle Kirby (North and East Integrated Care Area Development Manager)	